



SUMMERLIN
WEST
COMMUNITY ASSOCIATION

IMPROVEMENT REQUEST FORM

Please use this form to request review and approval for Exterior Improvements to your home or property. Approval must be obtained prior to commencement of construction or installation of these improvements. No work or improvements shall commence on a property unless the Association has provided prior written approval. Include all required documentation. Incomplete submittals will delay the review response.

PROPERTY OWNER(S) NAME

PROPERTY ADDRESS CITY STATE ZIP

MAILING ADDRESS (if different from above) CITY STATE ZIP

PHONE NUMBER EMAIL ADDRESS

SUBDIVISION NAME GATE CODE

IDENTIFY BELOW THE TYPE OF IMPROVEMENTS YOU ARE REQUESTING APPROVAL FOR

For **Landscape Improvements**, please provide a landscape plan or hand drawn sketch. Identify all new plant and tree types/sizes, ground cover materials, and landscape to remain. Identify setbacks to property lines for any new accessory structures, pool/spas, sport courts, walls, etc. A recent photo of your house must be provided with front yard landscape submittals. For artificial turf installations, please include the manufacturer specifications (i.e., turf weights, pile height). A turf sample is NOT required.

For **Shared property line/wall improvements**, a completed and signed Shared Property Wall Consent form is required.

For **Exterior Paint Changes**, please identify your paint scheme selection and color designations. Provide or email a recent photo of your house.

DESCRIPTION OF IMPROVEMENTS:

PLEASE SIGN AND DATE BELOW

I certify that I have read and understand that I must comply with the latest version of the Summerlin West Community Association Design Guidelines and all requirements that apply to my proposed exterior improvements. I understand that I will be responsible for any damages to common area(s) and/ property owned by the Association caused by or incurred by me, or by my vendors, during these improvements. I further understand that I will be the point of contact for any questions/comments concerning this submission and the Association will not discuss this matter with any vendor without written consent from me.

PROPERTY OWNER SIGNATURE DATE

(SEE OTHER SIDE FOR SUBMITTAL OPTIONS)

HOW TO SUBMIT YOUR IMPROVEMENT REQUEST

Your completed improvement request and submittal documentation can be mailed, emailed, or submitted to our office at:

MAIL / DELIVERED:

Summerlin West Association Management
c/o Design Review Committee
2115 Festival Plaza Drive, Suite 220
Las Vegas, NV 89135

PHONE: (702) 791-4600

EMAIL: drc.west@howardhughes.com

Please contact us if you have any questions or need assistance with submitting your improvement request. The CC&R's provide the Association thirty (30) business days in which to respond to your improvement request submittal, however average reviews time may be less. Upon completion, the Association will send to the property owner a written response via US mail.