



SUMMERLIN
NORTH
COMMUNITY ASSOCIATION

Sign up for Automatic Payment

HERE'S HOW THE PROGRAM WORKS:

Q. What is the Automatic Payment Program?

A. The Automatic Payment Program (ACH) is a service we offer that allows you to pay your monthly association assessment with an automatic withdrawal from your checking account.

Q. What if I own more than one property?

A. You may pay your monthly assessment through ACH for one or all of your properties. Please complete Appendix A of the application form if you wish to use automatic withdrawal for additional properties.

Q. How do I join?

A. Complete the application and return it to the Summerlin North Community Association office. The completed form may be faxed to **702-256-2585**, along with a copy of your voided check or savings account deposit slip. The form and check may be emailed to north.accounting@howardhughes.com. You should receive a confirmation letter within 30 days. **Please continue to mail checks for your assessments until you receive notice that automatic payments will begin.**

Q. On what date will my bank account be debited and for how much?

A. On the 10th of each month, the assessment amount will be withdrawn from your account. There is a \$15.00 return item fee for all automatic withdrawals not paid by your bank.

Q. Do I have to renew each year?

A. No. Once you join ACH, it will continue until you cancel.

Q. What if I need to change my bank account information or cancel my ACH service?

A. All changes to your automatic payments must be received in writing no later than **the 1st of each month**. Please call us for forms or visit www.summerlink.com.

Q. Where do I send my application?

A. ACH Applications can be mailed, emailed or faxed to:

Summerlin North Community Association
2120 Snow Trail
Las Vegas, NV 89134
Fax #: 702-256-2585
Email: north.accounting@howardhughes.com

*****Please do not mail any correspondence to our Los Angeles Lockbox*****

Q. What if I have a question?

A. Please call the Summerlin North Community Association at 702-838-5500.

Automatic Payment Program Application & Agreement

To join the Automatic Payment Program, complete this form,
attach your voided check or savings deposit slip and return them to:

Summerlin North Community Association
2120 Snow Trail
Las Vegas, NV 89134-6709
Fax: (702) 256-2585
Email: north.accounting@howardhughes.com

Name (as shown on your deed): _____

Property Account Number (optional): _____

Property Address: _____
(Please complete Appendix A for additional properties)

Mailing Address (if different): _____

Email Address: _____

Home Phone: () _____ Other Phone: () _____

Please debit my:

Checking Account
(Attach a voided check)

OR

Savings Account
(Attach a savings deposit slip)

Name (as shown on checking or savings account): _____

Routing Transit No: _____ Bank Account No: _____

Financial Institution: _____

Financial Institution Phone Number: () _____

I hereby authorize Summerlin North Community Association and the financial institution designated on this application (and Appendix A if applicable) to charge the account I have specified for payment of my monthly assessment. I understand that a fee may be charged to my account for each request returned for insufficient funds. If two requests are returned for insufficient funds, I will be excluded from the plan. In addition, I understand that both the financial institution and Summerlin North Community Association reserve the right to terminate this payment plan and/or my participation therein. Should I choose to withdraw from the plan, I will give written notification to Summerlin North Community Association, not less than 30 days prior to my withdrawal.

Signature _____ Date Signed _____

***Please call the Summerlin North Community Association Management office
if you have questions, (702) 838-5500 or email:
north.accounting@howardhughes.com***

