



SUMMERLIN WEST

COMMUNITY ASSOCIATION

Sign up for Automatic Payment

HERE'S HOW THE PROGRAM WORKS:

Q. What is the Automatic Payment Program?

A. The Automatic Payment Program (ACH) is a service we offer that allows you to pay your monthly association assessment with an automatic withdrawal from your checking account.

Q. What if I own more than one property?

A. You may pay your monthly assessment through ACH for one or all of your properties. Please complete an ACH application form for each property.

Q. How do I join?

A. Complete the application and return it to the Summerlin West Community Association office. The completed form may be faxed to **702-791-4660**, along with a copy of your voided check or savings account deposit slip. You should receive a confirmation letter within 30 days. **Please continue to mail checks for your assessments until you receive notice that automatic payments will begin.**

Q. On what date will my bank account be debited and for how much?

A. On the 10th of each month, the assessment amount will be withdrawn from your account. We *cannot* withdraw any other amount than the current assessment. There is a \$15.00 return item fee for all automatic withdrawals not paid by your bank.

Q. Do I have to renew each year?

A. No. Once you join ACH, it will continue until you cancel.

Q. What if I need to change my bank account information or cancel my ACH service?

A. All changes to your automatic payments must be received in writing no later than **the 1st of each month**. Please call us for forms or visit www.summerlink.com.

Q. Where do I send my application?

A. ACH Applications can be mailed or faxed to:

Summerlin West Community Association
1980 Festival Plaza Dr. STE. 340
Las Vegas, NV 89135-2930
Fax #: 702-791-4660
Email: summerlinwest@howardhughes.com

*****Please do not mail any correspondence to our Los Angeles Lockbox*****

Q. What if I have a question?

A. Please call the Summerlin West Community Association at 702-791-4600.

Automatic Payment Program Application & Agreement

To join the Automatic Payment Program, complete this form,
attach your voided check or savings deposit slip and return them to:

Summerlin West Community Association
1980 Festival Plaza Dr. STE. 340
Las Vegas, NV 89135-2930
Fax: (702) 791-4660
Email: summerlinwest@howardhughes.com

Name (as shown on your deed): _____

Property Account Number (optional): _____

Property Address: _____

Mailing Address (if different): _____

Home Phone: () _____ Other Phone: () _____

Email Address: _____

Please debit my:

Checking Account
(Attach a voided check)

OR

Savings Account
(Attach a savings deposit slip)

Name (as shown on checking or savings account): _____

Transit Number: _____ Bank Account Number: _____

Financial Institution: _____

Address: _____
Street *City and State* *ZIP Code*

Financial Institution Phone Number: () _____

I hereby authorize Summerlin West Community Association and the financial institution designated on this application (and Appendix A if applicable) to charge the account I have specified for payment of my monthly assessment. I understand that a fee may be charged to my account for each request returned for insufficient funds. If two requests are returned for insufficient funds, I will be excluded from the plan. In addition, I understand that both the financial institution and Summerlin West Community Association reserve the right to terminate this payment plan and/or my participation therein. Should I choose to withdraw from the plan, I will give written notification to Summerlin West Community Association, not less than 30 days prior to my withdrawal.

Signature _____ Date Signed _____

**Please call the Summerlin Community Management Association office
if you have questions at 702-791-4600.**